

## **MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE**

**Date: June 14, 2005**

**Location: Centennial Park – Live Oak Room 600 Nickerson Drive, Paso Robles**

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### **CALL MEETING TO ORDER**

Chairman called the meeting to order at 4:03 p.m.

### **ROLL CALL**

Members present: Robin Fairbairn, Robert Gibson, Heidi Hostetter-Wicka, Robert Nash, David Steaffens and Kevin Will

Absent: Amie Hammond (Mike Ojeda and Danna Stroud resigned).

Staff present: Doug Monn, Freda Berman, Ann Robb, Charlotte Gorton and Judy O'Neal

City Council rep present: Gary Nemeth

City Council absent: Mayor Mecham

Planning Commissioner absent: Erik Mattke

**PUBLIC COMMENTS** - None

### **CONSENT AGENDA**

1. A motion was made by Steaffens, seconded by Will, to approve the Minutes of the April 12, 2005 meeting - motion passed. The May 10, 2005 meeting was canceled due to a lack of quorum.

### **DISCUSSION ITEMS**

2. **Welcome New Members July 1, 2005**
  - New terms of office will begin July 1, 2005 for our two new members: Barbara Partridge and Christie Withers. Robb gave a brief background on Member Withers.
3. **Cal Poly Recreation Survey Update**
  - Charlotte Gorton, Recreation Services Manager, gave a slide presentation on a survey done by students from a Cal Poly Marketing Class. She worked with the Ad Hoc committee consisting of Amie Hammond and David Steaffens of the Parks and Recreation Advisory Committee. Sixty (60) people were surveyed. The Needs Assessment was called "A Study to Assess the Level of Satisfaction with Paso Robles Parks and Services".
  - The Advisory Committee asked Gorton for a written summary and recommendation of the recreation survey.

4. **Advisory Committee Bylaws Updated**
- Robb and staff gave an update on previous procedure for canceling a meeting due to a lack of quorum. After discussion, the Advisory Committee would like to follow the Bylaws when canceling a meeting as follows: The Chairman, Vice-Chairman, or Pro-Tem will determine whether to cancel or conduct the meeting. If the above members are not present, the decision would be made by the Director (or Interim-Director) of Public Works or Library and Recreation Services.

5. **Naming Policy** – FYI

6. **Accessibility and Recreation Therapy**

Gorton advised:

- The Recreation Department has installed handicap lifts in all three public pools.
- We offer indoor Arthritis Foundation Aquatics and Adapted Aquatics Classes.
- We pay for a lifeguard for a class of special needs children to swim in our pools in the summer.
- Gorton would like to see an Accessibility Ad Hoc Committee formed.

Robert Gibson, Parks & Recreation Advisory member, has volunteered his service to help the City in a handicapped capacity because:

1. He has been in a wheelchair for 26 years.
  2. He would like to work with the City in a pro-active manner.
  3. He has received two bronze metals in the Olympics, very active and athletic.
  4. He has been a recreation therapist for many years.
- Doug Monn, Interim-Director of Public Works advised the City is commissioning an ADA study to look at facilities City wide. City Council has formed an ADA Ad Hoc Committee. Monn will gather the Request for Proposals for Robert Gibson to review, score, and give input to Public Works.
  - Councilman Nemeth thinks Member Gibson could also help the City by suggesting people to serve on the Ad Hoc Committee. City Council makes final decisions on Ad Hoc Committee recommendations.

## **GOALS & AD HOC COMMITTEE UPDATES**

### **Billboard**

- Doug Monn has sent the Billboard proposal to the City Attorney for review regarding City Ordinance and concerns of the First Amendment. He has received a verbal opinion from City Attorney but is waiting on written documentation.
- Some members are concerned why this issue is taking so long and why it had to go to the City Attorney. Staff explained that similar to public art, billboards may be subject to First Amendment scrutiny. Board expressed a desire to move this project along.
- Monn will get a draft staff report for the members to review.
- Nemeth would like Robb to email all Advisory Committee members the First Amendment proposal to read and be aware of its contents.

### Needs Assessment

- Gorton gave slide presentation at beginning of meeting.

### Skate Park

- Monn advised we are waiting for direction from City Council. Monn will forward copy to Nemeth as update.
- Nemeth asked staff to check the specifications about adequate fencing for the Roller Hockey Court at Centennial Park.
- Member Nash asked now that the budget has passed, he would like Monn to email him about plans for Pioneer Skate Park.

### **DIRECTOR'S REPORTS**

- Doug Monn stated the City Council adopted the budget which affects the Sherwood Park Project, Therapy pool roof and renovation project and we just purchased 10,000 gallons of chlorine for the pools this summer.
- Annie Robb advised the City Council would be working on the Fee Study at their June 21 meeting concerning cost and recouping fees for services.
- Councilman Nemeth stated if the Advisory Committee is interested in getting a copy of the Fee Study, it should be posted Thursday on the internet under the Council agenda. Robb has an extra copy in her office if anyone would like to pick it up to review.
- Robb advised the Templeton Las Tablas Salinas River Bottom Committee would like to do a presentation at the July 12, 2005 meeting. REC, Inc. will attend for the presentation.

### **DEPARTMENT UPDATES**

#### BSP & Parks Department

1. Freda Berman advised the Park staff is having irrigation problems, the soccer fields at BSP are in good shape and the turf rehabilitation has gone well.
2. City Park is not in prime condition at this time due to all the events and the next one is July 2.
3. July 4 is the BSP fireworks show, which is promising to be improved fireworks, a jet fly-by and more.

#### Recreation & Seniors

1. Charlotte Gorton discussed the budget passing and we are gearing up to recruit for recreation part-time staff.
2. REC, Inc. is the main fiduciary for the Concerts in the City Park series starting in July.
3. Senior Citizen Advisory Committee voted to spend \$15,000 from the Senior Endowment Fund to build a stage in the multi-purpose room at the Senior Center.
4. June 11 was the Senior Picnic at the City Park. We had the lowest attendance ever at this annual event and staff is re-evaluating senior picnic event planning.

5. The Youth Commission had a pizza party at their last meeting on June 1 before summer break. City Council will be doing interviews to fill nine positions on this Committee on June 16.
6. Both outdoor pools are open weekends until school gets out and then they are open daily for the summer.
7. Centennial Park renovation project is visible with the construction of the roller hockey court, children's playground and par courses in the park area. Construction will begin on the new teen center this summer and on the water amenities when the pools close after summer.

### **PLANNING COMMISSION**

- Planning Commission representative, Erik Mattke – absent.
- Robb will get with Bob Lata to get a new representative for the Parks and Recreation Advisory Committee.
- Member Nash advised he attended the May 24 meeting and there was nothing to report. Member Hostetter-Wicka is attending the meeting today, June 14.

### **CITY COUNCIL COMMUNICATION**

- Councilman Nemeth feels it is very important the Planning Commissioner representative attend the Parks & Recreation Advisory Committee meetings monthly. If our current representative cannot attend, we need a new one appointed.
- At the next Council meeting, they will be looking at water rates, billing, Serenade development and the citywide Fee Study to name a few items on the agenda. This agenda is posted on the city website on Thursday if you would like to review.
- Councilman Nemeth feels the Parks & Recreation Advisory Committee should be included in whatever is happening in the City as it relates to all city parks and facilities. When planning parks, changes need to be made before the City goes out to bid and this Advisory Committee should be involved in the park planning process.
- Monn will get a copy of the plans and specifications of the Sherwood Park Project for the Advisory Committee to review.

### **UNSCHEDULED MATTERS**

- Member Nash discussed the Development Review Committee meetings. He gets the agenda via email from the City's Associate Planner to review and attend if this group has anything of interest for the Parks and Recreation Advisory Committee.
- Member Hostetter-Wicka asked what is happening with the City Parks Master Plan now that the budget has passed. Robb addressed and Monn advised he would write the Request for Proposal that will go out to bid. Hostetter-Wicka would like to be on the selection panel.
- Chairman Fairbairn and Steaffens will not be at the next regular meeting on Tuesday, July 12. We normally have election of officers at the July meeting. After discussion, Robb recommended having one item on the July 12 Agenda – Salinas River Presentation with REC, Inc. attending and at the August 9 meeting have the election of officers when all members will be present. A motion was

made by Hostetter-Wicka, seconded by Will, to have the election of officers at the August 9 meeting – motion passed.

**ADJOURNED**

- A motion was made by Nash, seconded by Steaffens, to adjourn the meeting at 5:28 p.m.
- The meeting was adjourned to the next regular meeting on Tuesday, July 12, 2005, 4:00 p.m. at Centennial Park, Live Oak Room, 600 Nickerson Drive, Paso Robles.

THESE MINUTES WERE APPROVED BY THE PARKS & RECREATION ADVISORY COMMITTEE AT THEIR 7/12/05 MEETING

Respectfully submitted by Judy O’Neal, Administrative Assistant

Parks & Recreation Advisory Committee Minutes of 6/14/05